

CHARLTON COUNTY COMMISSIONERS
MINUTES
THURSDAY, JANUARY 18, 2018
BOC CONFERENCE ROOM
6:00 P.M.

1/18/2018 - Minutes

1. CALL TO ORDER

Those present were: Chairman James Everett; along with Commissioners Alpha Benefield, Jesse Crews, Ronnie Pollock, and Luke Gowen; County Clerk Jenifer Nobles; HR Clerk Becky Harden; County Attorney John Adams; and visitors as recorded hereafter.

2. INVOCATION AND PLEDGE TO THE FLAG

Chairman Everett led the Invocation and Pledge to the flag.

3. 2018 APPOINTMENTS

Commissioner Benefield made motion to re-appoint Commissioner Everett as Chairman for 2018. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

Commissioner Crews made motion to re-appoint Commissioner Benefield as Vice Chairman for 2018. Motion was seconded by Commissioner Gowen; Board voted; motion carried unanimously.

Commissioner Pollock made motion to re-appoint Attorney Adams as County Attorney for 2018. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

4. ADOPTION OF THE AGENDA

Commissioner Crews made motion to amend the agenda to include the following:

- A. Hear C. L. Lewis - AFG Grant
- B. Consider Changing Name of Country Care Road in St. George
- C. Consider Approval of GEO Mutual Aid Contract
- D. Consider Discussion and Possible Hiring of County Administrator Position
- E. Discuss Macedonia Church Cemetery Use
- F. Discuss Service Maintenance Agreement
- G. Discuss Dirt for Golf Course

Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

5. ADOPTION OF MINUTES

Commissioner Pollock made motion to approve Minutes for the following meetings:

A. December 7, 2017

B. December 18, 2017

C. January 4, 2018

D. January 18, 2018

Moton was seconded by Commissioner Crews, Board voted; motion carried unanimously.

6. 2018 LIAISONS APPOINTMENTS

Commissioner Gowen made motion to approve liaisons appointments for the following committee appointments for 2018:

A. Southern Georgia Regional Commission - Commissioner Everett

B. Health Board - Commissioner Benefield

C. Unison Health Board - Wade Johnson

D. Fire Board - Commissioner Crews

E. St. Marys River Management Committee - Commissioners Benefield and Everett

F. Library Board - Commissioners Gowen and Benefield

G. Development Authority - Commissioner Gowen

H. Airport Authority - Commissioner Benefield

I. Chamber - Commissioners Gowen and Everett

J. Budget Committee - Commissioners Benefield, Gowen and Everett

Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

7. FINANCIAL REPORT (SECOND MEETING)

Commissioner Pollock made motion to table financial report for the end of the meeting. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

8. HEAR BRENDA HODGES, SUPERVISOR OF ELECTIONS

Brenda Hodges, Supervisor of Elections, presented qualifying fees for Charlton County Offices for 2018. Commissioner Crews made motion to approve fees as presented. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously. Qualifying fees become integral part of Minutes.

9. HEAR KAY CARTER, NEWELL LODGE

Kay Carter, Newell Lodge, reported that road conditions on Newell Road off Highway 301 has resulted in having to cancel events that have been scheduled for Newell Lodge. She asked the Board to consider what has been spent on road repairs recently and to consider putting down limerock, asphalt milling, or paving about 1/4 mile of road. Mrs. Carter reported that the road department has done a great job in trying to keep road, but because of the recent weather conditions this may be more feasible. The BOC asked the Road Superintendent to provide costs for the Board's consideration.

10. HEAR GLYN THOMAS, UNISON

Glyn Thomas, Unison Behavioral Health, asked the BOC to consider a grant application to provide Unison with a new facility in Charlton County. Mr. Thomas invited the Board to visit the Brantley County facility as well as the Charlton County facility.

11. HEAR CARL HOFSTADTER, NEWELL ROAD (FEMA)

Carl Hofstadter was unable to attend meeting, due to weather conditions. Becky Harden reported on status of Newell Road bid. Commissioner Crews made motion to table award of bid, until more information is received from FEMA and Hofstadter. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

12. HEAR COMMISSIONER BENEFIELD - SATILLA ADVOCACY UPDATE

Commissioner Benefield reported on the Satilla Advocacy building walk-thru. She advised Board to make time for walk thru and asked if the Board could possibly duplicate facility that they presently have.

13. HEAR ELAINE TODD - CONSIDER APPROVAL OF E&R SPREADSHEET, DECEMBER, 2017

Commissioner Crews made motion to approve 12/17 E&R Spreadsheet. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

14. HEAR BRUCE YOUNG, EMS DIRECTOR - DISCUSS THE NEED FOR GENERATOR

Bruce Young, EMA/EMS Director advised the Board of need of a generator. The EMS Building is 3 phase and generator is 1 phase. Mr. Young reported that generator can be used in St. George and he is working on replacement of generator, possibly with a grant. The Board also authorized Mr. Young to apply for a Georgia Trauma Grant for \$5,371.91 to purchase a commercial washing machine.

Amended agenda items as follows:

Hear C. L. Lewis - AFG Grant - Commissioner Gowen made motion that Fire Chief Lewis be authorized to apply for AFG grant for the purpose of purchasing a Replacement Fire Engine for Racepond and extrication equipment for a total of \$606,978.00, to include Charlton County cash match of \$30,922.00. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

Consider Changing Name of Country Care Road in St. George - As requested from Rodney Thompson, Commissioner Crews made motion to change Country Care Road Name to Dukes Road. Motion was seconded by Commissioner Pollock, Board voted; motion carried unanimously.

Consider Approval of GEO Mutual Aid Contract - Commissioner Gowen made motion to approve Mutual Aid Agreement between D. Ray James Correctional Facility and Charlton County. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously. Agreement becomes integral part of Minutes.

Consider Discussion and Possible Hiring of County Administrator Position - The Board asked that item be moved to executive session.

Macedonia Church Cemetery - Per Attorney Adams, the Church is the managing entity of property.

Service Maintenance Agreement - Commissioner Gowen made motion to approve a 60' right of way maintenance agreement for Reed Lloyd. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

Discuss Dirt for Golf Course Road - A tree knocked power line down and started fire near the golf course property. Fire trucks had to use part of the greens in order to put fire out. After discussion with Attorney Adams, Commissioner Gowen made motion to approve use of county dump trucks to haul sand for maintenance of greens at Folkston Golf Course. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

15. CONSIDER ADOPTION OF 2017 CDBG PROGRAM RESOLUTION

Commissioner Crews made motion to adopt CDBG Program Resolution, in accordance with the Georgia Department of Community Affairs, verifying that a Language Access Plan (LAP) has been prepared by the Grant Administrator of Charlton County. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously. Resolution becomes integral part of Minutes.

16. CONSIDER APPROVAL OF PURCHASE ORDER REQUEST - SHERIFF'S DEPARTMENT

Commissioner Gowen made motion to approve purchase order request from the Sheriff's Department for ammo, to be purchased from Gulf States Distributor for \$6,086.80. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

17. CONSIDER APPROVAL OF PURCHASE ORDER REQUEST - SHERIFF'S DEPARTMENT

Commissioner Crews made motion to approve purchase order request from the Sheriff's department for repairs of patrol car, to Seldomridge Body Shop for \$6484.43. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

18. DISCUSS AC/HEAT ANNEX BATHROOM

After hearing bids from Gary Tippins and Sam Pickren Air, Commissioner Gowen made motion to approve purchase of 4 (four) wall-mount infrared heaters for \$99.99 each for the Annex Bathrooms to be purchased from Nothern Tool. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

Gary Tippins provided costs estimates for shop door in St. George and securing Administrator's Office in Annex Building as requested and approved by the Board.

19. TRASH TRUCK UPDATE

Commissioner Benefield made motion to approve purchase order request for Knuckleboom Loader from Stringfellow, for \$43,253.00. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

20. RATIFY APPROVAL OF APPLICATION FOR TERRANCE PENDER

Commissioner Crews made motion to approve application for Terrance Pender for use of the Auditorium on January 15, 2018. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

21. CONSIDER APPROVAL OF APPLICATION FOR RUBY DAVIS

Commissioner Benefield made motion to approve application for Ruby Davis for use of the Auditorium on February 24, 2018. Motion was seconded by Commissioner Pollock, Board voted; motion carried unanimously.

22. ACKNOWLEDGE LETTER FROM WOODPECKER TRAIL ASSOCIATION

Letter was acknowledged from Woodpecker Trail Association and Commissioner Crews agreed to represent Charlton County on the Woodpecker Trail Board.

23. FYI: SENIOR BUS FROM BACON COUNTY, \$8,000.00 - WAITING ON TITLE

Currently waiting on title from Bacon County for the purchase of Senior Bus.

24. WELLNESS REPORT - DECEMBER 2017

The BOC acknowledged receipt of Wellness Report for December, 2017.

25. PUBLIC COMMENTS: (PLEASE LIMIT TO 3 MINUTES)

Kay Carter asked the Board for procedure to get repairs on Newell Road? Commissioner Gowen asked Road Superintendent Knowles to provide costs for repairs at the next meeting.

26. COMMISSIONERS' COMMENTS

Commissioner Pollock made motion to approve December, 2017 Financial Report. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

Commissioner Crews informed the Board that DOT representative Brent Blocker is scheduled to be here on Wednesday January 24, at 1:30 p.m. to discuss plans to resurface Old Dixie Highway.

Question to Attorney Adams - If citizen pays for slag can the County put it on their road. Attorney responded yes the County can accept donations.

27. EXECUTIVE SESSION (IF REQUIRED)

Commissioner Crews made motion to enter executive session at 7:30 p.m. to discuss personnel and possible litigation. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

Chairman Everett opened meeting at 8:30 p.m. and stated personnel and possible litigation was discussed in executive session and no action was taken.

Commissioner Crews made motion to offer County Administrator position to Hampton Raulerson, at \$58,000.00 per year and re-visit in 1 year for consideration of increase. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

28. NEXT BOC MEETING, 6:00 P.M. THURSDAY, FEBRUARY 1, 2018 - BOC CONFERENCE ROOM

29. ADJOURN

Commissioner Benefield made motion to adjourn meeting at 8:30 p.m. Motion was seconded by Commissioner Crews, Board voted; motion carried unanimously.

James E. Everett, Chairman

Jenifer Nobles, County Clerk