



CITY OF FOLKSTON APPLICATION FOR WATER, SEWER & GARBAGE

Application Date _____ Service Start Date _____

Customer or Business Name _____

Service Address _____

Mailing Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Name & Address of Employer _____

D.L. State & Number: _____ S.S. # _____

Date of Birth: ___ / ___ / ___ AGE _____ MARITAL STATUS: _____ SEX: ___ F ___ M

Spouses Full Name _____ Maiden Name _____

Email Address _____ Alternate Contact Info _____

Have you had service with us before? ___ YES ___ NO Do you own or rent this property? ___ O ___ R

Name & Number of Landlord _____

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants in the program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note race/national origin of individual applicants on the best visual observation or surname.

___ White, Not of Hispanic Origin ___ Hispanic ___ Black, Not of Hispanic Origin
___ Asian or Pacific Islander ___ American Indian or Alaskan Native ___ Other

I certify the information provided in this application is true and correct. I understand that I am responsible for all charges incurred as of the service connection date. I have read and understand the instructions and information page of this application. I have also received a copy of this page which is titled "Instructions and Information about Your Account". I am ready for services to be turned on and I assume all risk of water damage to my property in the event any of my faucets are open when water service is turned on.

Applicant Signature _____ Date _____

=====OFFICE USE ONLY=====

ACCOUNT NUMBER: _____ READING: _____

RATE CODE/SERVICES _____ SENIOR CITIZEN? YES _____ NO _____

CHARGES: DEPOSIT _____ + NEW SERVICE _____ + OTHER _____ = TOTAL _____

AMOUNT PAID \$ _____ DATE PAID _____ BY _____ CHECK ___ CASH ___

ON W/O		ENTERED		SS	
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INSTRUCTIONS AND INFORMATION ABOUT YOUR ACCOUNT

Your Weekly Household Garbage Pickup Day _____ Call City Hall for Yard Trash Pickup 912-496-2563

INSTRUCTIONS

- Applicants are required to complete and return this form in person to City Hall prior to any utility services being activated. Applicants will also need to provide their social security number and a valid Driver's License or acceptable picture I.D.
- Renters are required to have the landlord complete the rental section prior to connection.
- A deposit of \$125.00 is required on all accounts. The amount must be paid in full before services can be established. The deposit will be returned to the applicant in the form of a check when the service is disconnected.
- Any unpaid balances from previous accounts must be paid in full prior to connection.

GENERAL ACCOUNT INFORMATION

- City Hall is located at 541 First Street in Folkston, Georgia. Our hours of operation are 8:00am to 5:00pm Monday, Tuesday, Wednesday & Friday and from 8:00am to 3:00pm on Thursday – excluding holidays.
- All utility bills are due on the 15th of every month, excluding weekends & holidays. If the 15th is on a weekend or holiday, bills will be due on the next business day. Failure to receive a bill does not relieve you of your obligation to pay the bill by the due date.
- Please include your account number or payment stub from your utility bill when making a payment to ensure proper credit is applied to your account.
- A 10% late fee will be added to all accounts not paid in full on the specified due date. All accounts that are 30 days past due will be disconnected for non-payment without further notice. A reconnection fee of \$50.00 plus the past due amount will be due to restore service.
- Written authorization on a disconnect form is required to close an account. Minimum bills will continue until a completed disconnect form is received by our office.
- A fee of \$35.00 will be charged for any check or automated debit returned for insufficient funds, stop payment or issued on a closed account.

HOUSEHOLD GARBAGE AND YARD/MISC. TRASH INFORMATION

- One 90 gal. roll out garbage container is provided for your residence. Businesses must contract with a private company for dumpster services.
- The fee for household garbage pickup is \$10.00 per container each month and is billed on your water/sewer bill.
- The fee for yard debris and misc. trash pickup is \$5.00 each month and is billed on your water/sewer bill.
- Land clearing and construction/building debris will not be picked up by the City. It will be the contractor/owners responsibility to have these items removed.
- Yard debris/misc. trash should be placed behind the curb, not on the streets and should not be underneath any overhead obstruction such as power lines, phone lines or trees.
- Excessive amounts of yard debris/misc. trash will be charged a fee of \$25.00 per load.
- If you need assistance with where your items should be placed or need special pickup, please call City Hall at 912-496-2563.

PAYMENT METHODS

- BY MAIL - Mail a check or money order to our address using the envelope included with your bill.
- IN PERSON AT CITY HALL – Our payment counter accepts checks, money orders or cash.
- PAYMENT DROP BOX – Located at front door of City Hall.
- AUTOMATIC BANK DRAFT – Set this up by completing a bank draft authorization & attaching a voided check.