



Permitting Office  
68 Kingsland Dr, Suite C  
Folkston, GA 31537  
P: 912-496-3826  
F: 912-496-4645  
sreynolds@charltoncountyga.gov

## BUILDING PERMIT APPLICATION

### APPLICANT INFORMATION

Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite/Apt. \_\_\_\_\_ Date \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### PROPERTY OWNER INFORMATION (IF DIFFERENT THAN ABOVE)

Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### PROPERTY INFORMATION

Street Address \_\_\_\_\_ Suite \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Map/Parcel \_\_\_\_\_ Zoning \_\_\_\_\_ n/a \_\_\_\_\_ Lot Size \_\_\_\_\_

### IMPROVEMENT INFORMATION

Total cost of improvements: \_\_\_\_\_

Circle One: Commercial – Single Family – Addition – Outbuilding – Pool – Renovation – Other \_\_\_\_\_

Number of stories: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Bathrooms: \_\_\_\_\_

Heated area: \_\_\_\_\_ Unheated area: \_\_\_\_\_ Total area: \_\_\_\_\_

# Fixtures: \_\_\_\_\_ Plumbing cost: \_\_\_\_\_ Circle One: GP OREMC Electrical Cost: \_\_\_\_\_

Gas? Y N Gas cost: \_\_\_\_\_ Fireplace? Y N HVAC? Y N Heat Cost: \_\_\_\_\_

Circle One:

Stick Built

Trusses\*

\*provide truss package

Circle One:

Stem Wall

Monolithic

Crawl Space

Circle One:

City Water

Well

Circle One:

City Sewer

Septic Tank



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**CONTRACTOR INFORMATION** (Must have a license issued by the Georgia Secretary of State)

General	Name		Georgia License #	
	Company		Phone	
	Address			
Plumber	Name		Georgia License #	
	Company		Phone	
	Address			
HVAC	Name		Georgia License #	
	Company		Phone	
	Address			
Electrician	Name		Georgia License #	
	Company		Phone	
	Address			
Low Voltage	Name		Georgia License #	
	Company		Phone	
	Address			

The applicant hereby certifies as follows: 1) that he/she is authorized to make this application; 2) that all information provided by the applicant, whether on an original application or on an application for a revision, is true and correct, including all information on any attachments thereto; 3) that, on an application for revision and all attachments thereto, he/she has brought to the attention of the Permitting Office all changes being made from the original application and attachments thereto by highlighting those changes on this form and the attachments; 4) that he/she will comply with all regulations of Charlton County which are applicable hereto; 5) that he/she will perform no work on the above property not specifically described in this application; 6) that he/she grants Charlton County officials the right to enter onto the property for the purpose of inspection the work permitted and posting notices.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner or Agent